

INVITATION TO BID

1. PROJECT: **Furniture:** Modular, flexible, durable, commercial-grade furniture designed to be adaptable for residential lounge spaces on the 1st, 2nd, and 3rd floor lounge areas at residential facility
2. LOCATION: 929 Atlantic Avenue
Atlantic City, New Jersey 08401
3. OWNER: Covenant House New Jersey
4. PROJECT MANAGER: Sarah Jones
5. DESCRIPTION OF PROJECT:

Furniture Scope and Design Intent:

The selected furniture shall provide cohesive, modular, flexible, durable, commercial-grade, and adaptable furnishing solutions for three residential lounge areas located on the first, second, and third floors of the facility. The design intent supports high-use, communal environments with furniture that can be easily reconfigured to meet varying programmatic needs.

<u>Quantity</u>	<u>Manufacturer</u>	<u>Item</u>	<u>Product Specifics</u>
7	All Steel	Retreat Wing back chair	Non-Swivel Fabric Grade 2
1	Hon	Astir Two Seat Lounge	Armless Low Back Multi fabric Fabric Grade 2
1	Hon	Systems Rectangular Worksurface	Edgeband Café Height 24"D x 60"W Laminate Grade 1
1	Hon	Systems Rectangular Worksurface	Edgeband Café Height 24"D x 54"W Laminate Grade 1
2	Hon	Build Adjustable Height Leg Kit	Pack of 4 From 30"H to 42" H
2	Hon	External Support Channel for	42" wide Supports 54" wide desktop
2	Hon	Motivate 4-Leg Cafe Height Stool	Armless No Seat pad Laminate grade 1
4	Hon	Parkwyn Club Lounge Chair	Single Seat Polyurethane Upholstery Vinyl
1	Hon	Occasional End Table	Laminate Grade 1 24"Dx20"Wx20"H

1	Hon	Arrange Round Table	42" Diameter Round Top
1	Hon	Arrange Table Base	Seated Height X-base for 42-48" Surface Laminate Grade 1
2	Hon	Motivate 4-Leg Stack Chair	Upholstery Seat Pad Fabric Grade 2 Set of 2
1	Hon	Flock Modular Chair	Dual Fabric
4	Hon	Flock Inside Wedge Module	45-degree wedge Dual Fabric Upholstery Fabric Grade 2
3	Hon	Flock Outside Wedge Module	45-degree wedge Dual Fabric Upholstery Fabric Grade 2
1	Hon	Flock Square Ottoman	Fabric Grade 2
20	Hon	Flock Ganging Bracket	N/A
2	Hon	Flock Modular Corner Chair	Dual Fabric Upholstery Fabric Grade 2
13	Hon	Flock Modular Chair	Dual Fabric Upholstery Fabric Grade 2
6	Hon	Flock Round Mini Ottoman	Dual Fabric Upholstery Fabric Grade 2
5	Hon	Flock Square Mini Ottoman	Dual Fabric Upholstery Fabric Grade 2
1	Hon	Low Credenza with Drawers and Bookcase	60"Wx20"Dx21-1/2"H Drawers on Right Side Bookcase opening storage on Left Side Laminate Grade 1 Metal Paint Grade 1

Delivery and Installation Conditions:

- The facility is a three-story walk-up building with no elevator access to the second and third floors
- Vendors must account for stair-only delivery when preparing pricing
- Furniture quantities shall be distributed evenly across the first, second, and third floors (approximately one-third (1/3) per floor), and vendors shall account for this distribution in delivery, installation planning, and pricing.
- Vendor shall provide delivery, staging, and installation, including all labor, equipment, and protection necessary to safely transport furniture to all floors
- Vendor shall be responsible for protecting building surfaces during delivery and installation for any for any damage incurred
- Vendor shall provide color and material options for review and approval
- Floor plans will be made available upon request
- Vendor shall remove and dispose of all packaging materials and debris offsite and leave the work area clean upon completion

Additional Requirements:

1. TYPE OF BID: Bids shall be on a lump-sum basis.
2. TIME OF COMPLETION: The date for completion of this work shall be ninety (90) calendar days from the day the Notice to Proceed is given.
3. BID OPENING: Bids must be received no later than **5pm on 6/5/26**

*Completed Bid Packages May Be Emailed to:

Sarah Jones at sjones@covenanthouse.org

Please be sure to add a "read receipt" to your email.

-Or-

*Completed bid packages may be hand delivered or mailed to:

Attn: Sarah Jones
Covenant House New Jersey
330 Washington Street
Newark, New Jersey 07102

11. BIDDER'S QUALIFICATIONS: Bidding by the General Contractors shall be by invitation only.
12. OWNER'S RIGHT TO REJECT BIDS: The Owner reserves the right to reject any or all bids and to waive any irregularity therein.
13. Site floor plan review with potential vendors by appointment only

Contact Sarah Jones via email at sjones@covenanthouse.org
14. Women-Owned businesses and Minority-Owned businesses are encouraged to apply.
15. QUESTIONS ON PROJECT SCOPE:

Contact: Sarah Jones sjones@covenanthouse.org

BID FORM

1. TO:

RE:

The undersigned has inspected the building and site, is familiar with the conditions affecting the cost of the work and with the Plans and Addenda (if any there to) and proposes to provide the Work for the following sum:

_____ Dollars (\$_____)

We acknowledge the receipt of the following Addenda:

Addenda Number

Date

1. In submitting this Bid, it is understood that the right is reserved by the Owner to accept or reject any or all Bids and to waive any informality in the bidding.

2. Certification:

I _____, certify that I am the, _____ of the Corporation
(Name)
named as Bidder herein, that _____ who signed this bid on behalf of the bidder
(Name)
was then _____ of said Corporation; that said bid was duly signed on behalf of
(Title)
Said Corporation by authority of its governing body; and is within the scope of its corporate powers.

Name of Bidder: _____

Address: _____

